

Documentation of Sri Lanka Malay Jawi Collections

Project Title	Documentation of Sri Lanka Malay Jawi Collections
Project Number	
Project Place	Jaffna
Project Duration	
Executing Organization	Noolaham Foundation
Funding Organization	
Key Partners	
Project Budget	250,224.38

Noolaham Foundation

Noolaham Foundation (hereinafter known as “NF”) is a non-profit, charitable organization (Registered No.: GA 2390) founded to provide enhanced access to information sources and foster knowledge-based development in Sri Lanka. The free Internet library [www.noolaham.org] and Archive [www.noolaham.media] maintained by the Foundation serves as a learning center incorporating local knowledge and enabling social interaction with a view to achieving constructive social outcomes. It functions as a repository for various institutions, and fulfills the information needs of students, researchers, historians, activists and the public. Volunteers of Noolaham Foundation engage with Noolaham Activities globally and establish Noolaham chapters in their respective countries to achieve the mission of the Foundation.

Documentation of Sri Lanka Malay Jawi Collections

Professor B.A. Hussanmaniya is working extensively to protect the Malay traditions and culture. His collection includes various important documents which show the uniqueness of the Malay community and Yawi language. The photographs, hand written documents, books and paintings in his collection are needed to be preserved in order to transfer the cultural and language heritage.

Background

Malay Muslims are a religious as well as ethnic minority in Sri Lanka. Their heritage, culture, and language are all distinct. Their customs, cultures, and languages must be preserved and passed down to future generations. The project's goal is to digitize Professor B.A. Hussainmiya's collection in order to preserve and document Malay and Yawi-related materials.

Objective

- To preserve and document the Malay and Yawi related documents by digitizing Professor B.A Hussainmiya's collection
- To draw attention to the importance of the Malay community and the Yawi language.
- To encourage the next generation and researchers to learn and explore the Malay and Yawi languages.

Activities

- **Digitalization:** Professor B.A. Hussainmiya's collection has 4230 pages of materials. Depending on the document type, certain documents require A4 scanning, while others require camera scanning. Noolaham Foundation Digital Preservation Officer will digitize the documents with right scanning methods.
- **Quality Check:** Quality Assurance Officer will check the quality of documents and send them for writing metadata.
- **Writing Metadata:** Professor B.A. Hussainmiya will be responsible for writing metadata for the documents.
- **Upload documents:** The documents will be upload to the Noolaham Website:

Outcomes

- This program will emphasize the cultural significance of the Malay population and the Yawi language.
- Academics and students will learn about the Malay community and Yawi Language..
- Provide free access to Malay and Yawi related documents.

Risk and Management

The main challenge of the project will be shortage of equipment for scanning. Noolahamm foundation has multiple projects going on simultaneously. Therefore, digitizing the documents on time will be a challenge to the organization.

Budget Details

	Unit	Unit Value		Quantity	Total cost	Contribution Noolaham Foundation	Contribution Donor
Human Resources and Project					338,724.38	145,500.00	250,224.38
Digital Preservation Officer 100 % - Quality	Staff	37,275.00	37,275.00	3	111,825.00		111,825.00
Digital Library Officer 50%	Staff	42,266.25	21,133.13	3	63,399.38		63,399.38
Digital Library Officer - Metadata 50%	Staff	50,000.00	25,000.00	3	75,000.00		75,000.00
Project Manager 10%	Staff	95,000.00	9,500.00	3	28,500.00	85,500.00	
Administration, Manager Cost 10%	Staff	200,000.00	20,000.00	3	60,000.00	60,000.00	
Equipments					200,000.00	200,000.00	0.00
A4 Scanner	Nos	200,000.00		1	200,000.00	200,000.00	
Overhead Costs					383,760.00	383,760.00	0.00
Adim Cost 12%	Month	1,066,000.00	127,920.00	3	383,760.00	383,760.00	
Grand total					922,484.38	729,260.00	250,224.38